

Greenville City Schools

INDIVIDUAL PROFESSIONAL DEVELOPMENT PLAN (IPDP)

For Treasurers

Name: _____ Date of Submission: _____

Current Assignment: _____ Building: _____

Original IPDP Revised IPDP (Please check one)

If you are revising your IPDP list the approval date of your original IPDP in this licensure cycle: _____

I. Submit 5 copies of your IPDP.

Attach copy of all current certificate(s) and/or license(s).

II. Licensure and Expiration Dates:

| Area | License Type | Expiration Date June 30, |
|--------------------------------|---------------------|--------------------------|
| <i>Sample</i> School Treasurer | 5-Year Professional | June 30, 2016 |
| | | |
| | | |

III. SMART Goals & Strategies:

- Select the Standards that align with your license, teaching assignment, personal yearly goal, and school improvement plan.
- Develop your IPDP **SMART Goals**. (See "SMART" goal examples.) Goals should be Specific significant, stretching, Masurable know if the goal is obtainable and how far away completion is, Achievable action-oriented, Results-Oriented within the availability of resources, Time-based enough time to achieve the goal.

To be completed by LPDC only

Date Received _____

Approved as submitted _____ *Date* _____

Effective dates of IPDP _____ *(Completed by LPDC)*

Date Returned for Revision _____

| SMART GOAL # 1 | |
|-------------------------------------|-------------------|
| <i>List Professional Standard #</i> | <i>Standard #</i> |
| <i>Specific Goal</i> | |
| <i>Measureable</i> | |
| <i>Achievable</i> | |
| <i>Results-Oriented</i> | |
| <i>Time to achieve the goal</i> | |

| SMART GOAL # 2 | |
|-------------------------------------|-------------------|
| <i>List Professional Standard #</i> | <i>Standard #</i> |
| <i>Specific Goal</i> | |
| <i>Measureable</i> | |
| <i>Achievable</i> | |
| <i>Results-Oriented</i> | |
| <i>Time to achieve the goal</i> | |

| SMART GOAL # 3 | |
|-------------------------------------|-------------------|
| <i>List Professional Standard #</i> | <i>Standard #</i> |
| <i>Specific Goal</i> | |
| <i>Measureable</i> | |
| <i>Achievable</i> | |
| <i>Results-Oriented</i> | |
| <i>Time to achieve the goal</i> | |

*Once the IPDP goals are approved by LPDC, the IPDP will be active for the duration of the educator's license.

Treasurer Signature _____

Date _____

Correlation of Professional Development Activities and Pathwise Domains

| | |
|--|---|
| Competency 1 Facilitating the Vision | Competency 2 School Culture and Instructional Program |
| Competency 3 Managing the Organization | Competency 4 Collaboration and Community Engagement |
| Competency 5 Ethics and Integrity | Competency 6 Understanding the Publics |

Area of Concentration:

| | | | |
|----------------------------|-----------------|----------------------------------|-------------------|
| Government accounting | Forecasting | Payroll | Cash management |
| Internal control | Fringe benefits | Collective bargaining | Tax analysis |
| Electronic data processing | Inventory | Extracurricular finance | Office management |
| Records Management | Risk Management | Purchasing procedures | Accounting |
| Computer Applications | School finance | Purchasing and supply management | Statistics |
| Food Service | Personnel | Public relations | Real Estate |

Three Ways to Complete Coursework/CEU Requirements for Licensure

- Option 1 **Accumulate 6 semester hours or 9 quarter hours** (coursework must relate to one or more of the goals identified on your approved IPDP)
- Requirements:* *1 semester hour = 3 CEU's; 1 quarter hour = 2 CEU's*
- Course work taken at accredited college or university
 - Course work must relate to IPDP goals
- Option 2 **Accumulate 18 CEUs of Workshops/Seminars/Conferences/EOA's related to IPDP goals = 180 contact hours** (activities must relate to one or more of the goals identified on your approved IPDP)
- Requirements:* 1 clock hour = 0.1 CEU; 10 clock hours = 1 CEU
- Local, state and national conferences; District Workshops
 - Approved activities of other LPDCs (transferred)
 - Activities pre-approved through GCS LPDC as identified on the framework for CEU options
 - National Board Certification (Valid copy of certificate issued by NBPST)
- Option 3 **Combination of the first two options** (activities must relate to one or more of the goals identified on your approved IPDP)
- Requirements:* *180 Contact hours*
- Requirements and verifications for type of activity must follow Option 1 and Option 2 above
 - Total credits earned must be the equivalent of 18 CEUs

Requirements are subject to change by the Ohio Department of Education. The above information reflects current requirements as of August 2009. All requirements must be completed within the five-year renewal cycle. The cycle begins on the "Issue Date" of license and ends on "Expiration Date" of license. All Course Work/CEU's must be approved and verified by the LPDC.