

CAREER ADVISING

The Board views career advising as helping students understand themselves relative to their abilities, aptitudes, interests, attitudes, strengths and limitations. This process is meant to assist students in the development of their potential and their decisions relating to educational and career matters. This policy is supplemented by student graduation plans developed in accordance with law.

This policy is reviewed biennially and made available to students, parents, guardians/custodians, local postsecondary institutions and residents of the District. This policy is posted in a prominent location on the District website.

The District will do all of the following.

1. Provide students with grade-level examples linking schoolwork to one or more career field(s) through use of the State Board adopted career connections.
2. Create a plan to provide career advising to students in grades six through 12.
3. Provide additional interventions and career advising for students who are identified as at risk of dropping out of school using both research- and locally-based methods developed with input from classroom teachers and guidance counselors.
4. Train employees on advising students on career pathways, including the use of online tools.
5. Develop multiple, clear academic pathways students can use to earn a high school diploma.
6. Identify and publicize courses in which students can earn both traditional academic and career-technical credit.
7. Document career advising provided to each student.
8. Prepare students for their transition from high school to their postsecondary destinations.
9. Include information regarding career fields that require an industry-recognized credential, certificate, associate's degree, bachelor's degree, graduate degree, or professional degree.
10. Provide students with information about ways a student may offset the costs of post-secondary education, including but not limited to the following programs:
 - A. Reserve Officer Training Corps;

- B. College Credit Plus program;
- C. Ohio Guaranteed Transfer Pathways initiative and
- D. Joint academic programming or dual enrollment opportunities.

Student success plans (SSP) are developed for students identified as at risk of dropping out of school. An SSP identifies the student’s chosen academic pathway to graduation and the role of career-technical and competency based education and experiential learning, as appropriate in that chosen pathway. The student’s parents, guardians or custodians are invited to assist in the development of the SSP. A copy of the SSP, a statement regarding the importance of a high school diploma and the academic pathways available to the student for successful graduation are provided to parents, guardians or custodians who do not participate in development of the student’s SSP. Following SSP development, the District provides career advising aligned with the student’s individual plan and the District’s plan for career advising.

[Adoption date: April 16, 2015]
 (Reviewed: September 21, 2017)
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 (Revision date: May 21, 2020)
 (Revision date: August 18, 2022)
 (Revision date: April 18, 2024)

LEGAL REFS.: ORC 3313.617; 3313.6020

CROSS REFS.: AFI Evaluation of Educational Resources
 IJ Guidance Program
 IKFC, Graduation Plans and Students at Risk of Not Qualifying for a High School Diploma
 IL Testing Programs
 JK Employment of Students

NOTE: House Bill 487 (2014) requires boards to adopt policy language on career advising by the 2015-2016 school year. Much of the details associated with implementing the items listed in the policy will be a local decision; therefore, policy language should be customized to reflect the board’s chosen strategies for carrying out these requirements.

Some details of associated requirements may be set forth in either an associated regulation or in a district-specific plan. Boards should consult Ohio Department of Education’s resources on both career advising and student success plans in order to determine procedures for carrying out these requirements. The requirements for career advising and board policy are set forth by Ohio Revised Code Section 3313.6020.

Ohio Revised Code (RC) 3313.617 requires each board to adopt by June 30, 2020 a policy regarding students at risk of not qualifying for a high school diploma. The policy must address all the requirement components of RC 3313.617 and must supplement a district’s policy on career advising.