

Greenville City School District
CERTIFIED PERSONNEL APPLICATION

Last Name: _____ **First Name:** _____ **Middle Name:** _____

Address: _____
 Street City State Zip

_____ Email Address Home Phone Cell Phone

Person to Contact: *(if not available at the above address)*

_____ Name Street City State Zip Phone

List any name other than the one above that you have used or by which you have been known:

Last Name: _____ First Name: _____ Middle Name: _____

Position (s) Applying for:

- Time:*
 Full Time Part Time *Position:*
 Regular Teaching Tutoring Other
- Grade Level:*
 Primary K-2 Intermediate 3-4 Middle 5-6 Junior High 7-8 Senior High 9-12
- Intervention Specialist Special K-12

Certification: List all certificates held and attach copies.

State	Type	Grade	Issue Date	Area/Subjects Qualified to Teach

All applicants must possess or be eligible for a valid teacher's certificate or substitute teacher certificate issued by the Ohio Department of Education. A personal resume and any additional information may be included with this application.

When would you be available to begin work? _____

Educational and Professional Training:

School	Major Subjects	Minor Subjects	Name & Location of School	Years Spent	Diploma or Degree	Total Sem. Hours
High School						
College or University						
College or University						
Special Courses						

What is your cumulative grade point average? Undergraduate: _____ Graduate: _____

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List the names dates and scores of any professional or educational tests you have taken:

Test	Date Taken	Score

Military Service:

Branch of Service	Highest Rank	# of Months
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Teaching Experience: List below the places where you have done full-time teaching.

Name of School	Grades/Subjects	Salary	Supervisor	Reason for Leaving	Date Began	Date Ended
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Extra Curricular Experience:

Name of School	Activity	Grade Level	Supervisor	Reason for Leaving	Date Began	Date Ended
Name of School	Activity	Grade Level	Supervisor	Reason for Leaving	Date Began	Date Ended

Work Experience other than teaching:

Employer	Position	Date Began	Date Ended

References: Name references including superintendents and principals under whom you have taught.

Name	Position	Address	Phone Number

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May we contact the above listed references? Yes No

Are you presently under contract to any board of education? Yes No

If yes, indicate employer: _____

Have you ever taught under a Continuing Contract in the State of Ohio? Yes No

If yes, Where? _____

Have you previously applied or been employed in the Greenville City School District? Yes No

If yes, When? _____

Have you ever held a contract of employment as a teacher which has not been renewed? Yes No

If yes, specify school district and year of contract involved: _____

List any friend or relative working for us: Yes No

List travel, recreational interests or hobbies which may be pertinent to the job for which you are applying:

List college activities engaged in, and any honors received before or since graduation (to the extent possible, please omit references to a particular race, color, national origin, sex, disability, ancestry, or age):

List educational organizations you are a member of:

Each entry-year person may be assigned to a mentor for a period of one school year. Will you accept the Administration's assignment of a mentor (who may or may not be a classroom teacher)? Yes No

Extra Curricular Activities: Check any of the following activities which you are willing and able to direct, coach, supervise/mentor.

- Department Chairperson
- Academic Teams
- Drama
- Orchestra
- Band
- Chorus
- Class Advisor
- Yearbook
- School Newspaper
- Student Council

- National Honor Society
- Spanish Club
- French Club
- Science Club
- Varsity "G" Club
- Cheerleading
- Drill Team
- Football
- Basketball
- Softball

- Golf
- Track
- Tennis
- Volleyball
- Wrestling
- Intramurals
- Cross Country
- Soccer
- Baseball

Please answer the questions provided in the space below.

1. What is your mission-what are your beliefs about the significance of education?

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2. Please tell about the approaches or techniques that work best for you in teaching.

3. What are your personal goals and aspirations?

I understand and agree that nothing stated in this employment application, in any other document, or in any interview is intended to create an employment contract between the Greenville City School District and myself for either employment or for the providing of any benefit. Likewise, no such contracts are intended to be created from the mere granting of an interview. No promises or guarantees regarding employment have been made to me, and I understand that no such promise or guarantee is binding upon the Greenville City School District unless made in writing by the Superintendent of Greenville City Schools, and then only for the time specified.

I hereby certify that the above information, to the best of my knowledge, is true, accurate and complete. Any falsification of this record will be sufficient cause for disqualification and, if employed, discharge. Furthermore, it is understood that this application becomes the property of the Board Education, which reserves the right to accept or reject it. I authorize the verification of all references and information contained in this application and regard this information as confidential, not to be revealed to me. I also authorize the Board of Education or its agents to conduct such investigation and to obtain such records (including criminal and credit records) as the Board deems necessary. I also agree to indemnify and hold the Greenville City School District harmless from any liability which might result from conducting such investigations.

Signature of Applicant

Date

Pursuant to Sections 3319.39 and 109.57 of the Revised Code, the Greenville City School's Board of Education does initiate an investigation by the Superintendent of the Bureau of Criminal Identification and Investigation of the State of Ohio (hereafter BCII) and the Federal Bureau of Investigation (hereafter FBI) for all new employees to verify that no person has been convicted of or pleaded guilty to certain criminal offenses.

If you have you ever been convicted of or pleaded guilty to any crime listed in ORC 3319.39(B)(1)(a) or any existing or former law of Ohio, another state, or the United States that is substantially equivalent to any offenses listed in 3319.39(B)(1)(a), Ohio law may require that you not be employed by the Board, or if have been employed, that you be released. Disqualifying crimes are listed below:

Aggravated murder, Murder, Voluntary manslaughter, Involuntary manslaughter; Aggravated assault, Assault; Failing to provide for a functionally impaired person; Aggravated menacing; Abuse or neglect of a patient; Kidnapping, Abduction, Child stealing, Criminal child enticement; Rape, Sexual battery, Corruption of a minor, Importuning, Sexual imposition, Gross sexual, imposition, Voyeurism, Public indecency, Compelling or promoting prostitution, Procuring, Prostitution after positive HIV test, Disseminating matter harmful to juveniles, Pandering obscenity, Pandering obscenity involving a minor, Pandering sexually oriented matter involving a minor, Illegal use of a minor in nudity oriented material or performance; Aggravated robbery, Robbery, Aggravated burglary, Burglary; Unlawful abortion; Endangering children; Contribution to the unruliness or delinquency of children; Domestic violence; Carrying concealed weapons; Having weapons while under disability; Improperly discharging a firearm at or into a school or residence; Corrupting another with drugs, Trafficking-aggravated trafficking in drugs, Illegal manufacture of drugs-illegal cultivation of marijuana-methamphetamine offences, Aggravated funding of drug or marijuana trafficking, Illegal administration or distribution of anabolic steroids, Placing harmful objects in or adulterating food or confection; Interference with custody; Possession of controlled substances

Additionally, each teacher applicant who has been convicted or pleaded guilty to any of the following offenses cannot be employed (ORC 3319.31).

engaging in an immoral act, incompetence, negligence, or conduct that is unbecoming to the applicant's or person's position; any felony; any offense of violence; any offense of theft; any offense of drug abuse that is not a minor misdemeanor; gross sexual imposition; importuning; any offense of a municipality or another state which is substantively comparable to the above listed offenses.

Receipt Acknowledged: _____

Date: _____