

# The Greenville City School District

## Monthly Report & Agenda

October 16, 2014

### VISION

All students and adults will be actively engaged in challenging and interesting schoolwork that prepares them to make positive contributions to our community and to our world.

### MISSION

Our mission is to create a quality learning environment that enables the school community to invent highly engaging work for students every day. As we strive to establish and maintain a high performing, always improving school system that looks to the future, the student and adult knowledge workers will be the focus of the system. Families, businesses, community organizations, and schools will be partners in learning.

### BOARD OF EDUCATION MISSION STATEMENT

The Greenville Board of Education will develop and implement policies which will encourage excellent educational opportunities, high standards of performance for students and employees of the district, and strengthen community relations.

### PUBLIC PARTICIPATION AT BOARD MEETINGS

All meetings of the Greenville City Board of Education, as well as Board-appointed committee meetings, will be open to the public.

Any citizen who wishes to have a matter placed on the Board of Education meeting agenda may submit a request in writing to the Superintendent of Schools, President of the Board or Treasurer prior to the opening of the meeting or verbally during the public participation time listed in the meeting agenda. All requests shall state the identity of the individual and the nature of the matter to be presented.

In order for the Board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, the Board may establish a maximum time period for public participation. No person may speak twice until all who desire to speak have had the opportunity to do so.

The following procedure will be the normal time allotted for public participation:

1. a maximum of three minutes per individual
2. a maximum of 30 minutes total duration

Note: The Board President may alter the above procedure upon evaluation of the circumstances.

**October 16, 2014**

**6:00 p.m. Work Session**

**7:00 p.m. Regular Meeting**

**Anna Bier Civic Room  
St. Clair Memorial Hall**

### Board of Education

James Sommer, President

Fred Matix, Vice President

David Ernst

Brad Gettinger

David Madden

Douglas W. Fries, Superintendent

Carla Surber, Treasurer

### Greenville City Schools

Telephone 937-548-3185 Facsimile 937-548-6943

215 W. Fourth Street, Greenville, Ohio 45331

Board of Education  
Greenville City Schools  
St. Clair Memorial Hall – Anna Bier Civic Room  
Greenville, Ohio 45331  
October 16, 2014

6:00 p.m. Work Session  
7:00 p.m. Business Meeting

*Visitors are always welcome at our board meetings. If you wish to address the Board, the topic may be indicated on the paper provided. Oral presentations are limited to three minutes each. Total time for public participation is limited to thirty minutes. Photographic and electronic audio and video broadcasting and recording devices may be used at regular and special Board of Education meetings legally open to the public according to the guidelines outlined in Board Policy BDDJ.*

### AGENDA

#### I. CERTIFICATION

It is certified that this meeting has been published in accordance with O.R.C. Section 121.22.

#### II. CALL TO ORDER

#### III. ROLL CALL

#### IV. WORK SESSION

#### V. PLEDGE OF ALLEGIANCE

#### VI. ADOPTION OF AGENDA

#### VII. APPROVAL OF MINUTES

- A. Thursday, September 11, 2014 – Regular Meeting
- B. Monday, September 29, 2014 – Special Meeting

#### VIII. SUPERINTENDENT’S REPORT

##### A. DISTRICT HIGHLIGHT

- a. The District would like to highlight the CIS program, “Student Computer Technicians” from the Greenville Senior High School’s Career Technology for being recognized at the Ohio School Boards Association’s Southwest Region’s Annual Meeting in October. This same group will also participate in the Student Achievement Fair at the OSBA Annual Capital Conference on November 11, 2014.

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- b. The District would like to highlight *Jim Sommer*, Greenville City School’s Board of Education President, for being honored as a nominee to the All Ohio School Board for outstanding board leadership by receiving the “Al Kettlewell Award” from the Ohio School Board Association, Southwest Region on October 9, 2014. Mr. Sommer has also been selected from our region on the All-Ohio Board and will be honored at the Capital Conference in November.
- c. The District would like to highlight *Carla Surber and the Treasurer’s Department* for receiving the Government Finance Officers Association Certificate of Achievement for Excellence in Financial Reporting for 2013.
- d. The District would like to highlight the Engineering program, “Water Vortex and Pipe Turbine” from the Greenville Senior High School’s Career Technology for being nominated to participate in the Student Achievement Fair at the OSBA Annual Capital Conference on November 11, 2014.

**B. COMMENDATIONS**

- a. Commendations are extended to the *Greenville Junior High Staff and Students* for hosting an outstanding Patriot Day ceremony on September 11<sup>th</sup>, 2014.
- b. Congratulations are extended to Lindy Cummings for being selected the 2014 Homecoming Queen and Bryce Jenkinson for being selected as the 2014 Chief Green Wave.
- c. Commendations are extended to *Madison Bixler and Holly Cameron* for finishing fourth in the Ohio High School Athletic Association Girls Tennis Sectional Tournament on October 3, 2014, and qualifying for District competition.
- d. Commendations are extended to *Jason Shields* for qualifying for the Ohio High School Athletic Association Boy’s Golf District Competition.
- e. Commendations are extended to the following students for earning “perfect scores” and “high achievement” on the OAA 2013-2014 testing in the subject areas listed. The District commends you on your dedication to academic excellence:

<i>Izzy Bowersock</i>	Reading-High Achievement ( <i>spring 2014</i> )
<i>Katelynn Cleere</i>	Reading-Perfect Score ( <i>spring 2014</i> )
<i>Demetrius Clemens</i>	Reading-High Achievement ( <i>spring 2014</i> )
<i>Madalynn Cook</i>	Reading-Perfect Score ( <i>spring 2014</i> )
<i>Noah Ellis</i>	Reading-High Achievement ( <i>spring 2014</i> )
<i>Braydon Fleming</i>	Reading-High Achievement ( <i>fall 2013</i> )
<i>Lukas Francis</i>	Math-High Achievement ( <i>spring 2014</i> )
<i>Brandon Howard</i>	Reading-High Achievement ( <i>spring 2014</i> )

**IX. TREASURER’S REPORT**

**X. PUBLIC PARTICIPATION**

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XI. TREASURER'S BUSINESS

A. REQUESTS

1. Recommend the Treasurer's report for the month of September 2014, be approved as presented to the Board of Education for its prior review.
2. Recommend the Schedule of Bills for the month of September 2014, be approved as presented to the Board of Education for its prior review. *(under separate cover)*
3. Recommend the Board of Education recognize all the following bills for payment under the then and now certification stating that funds were available and appropriated at the time the bills were obligated by employees of the district. *(listed under separate cover)*
4. Recommend the Treasurer be instructed to file with the Darke County Auditor, permanent appropriations by fund on July 1, 2014, to begin fiscal year appropriations and the Board of Education of the Greenville City School District provide for the current expenses and other expenditures of said Board during the fiscal year ending June 30, 2015, the following sums be and the same as presented under separate cover are hereby set aside and appropriated for the several purposes for which expenditures are to be made and during said fiscal year.
5. Recommend authorization of transfers and advances necessary for the purpose of creating a positive balance in a particular fund. This will be reported to the Board of Education subsequently.
6. Recommend approval of a petty cash fund at Greenville Senior High School for the multiple disabilities class to accommodate their demonstration of daily living skills for budgeting and preparing meals in the amount of \$200.00 for the 2014-2015 school year.
7. Recommend approval of A RESOLUTION APPROVING OWNER AGENT AGREEMENT; AND AUTHORIZING THE BOARD PRESIDENT AND TREASURER TO SIGN THAT AGREEMENT

WHEREAS, the Greenville City School District ("School District"), County of Darke, Ohio, entered into a Project Agreement with the Ohio Facilities Construction Commission/Ohio School Facilities Commission (the "OSFC") consisting of a new K-8 elementary/middle school and locally funded initiatives (collectively, the "Project");

WHEREAS, there has been presented to this Board of Education an Owner Agent Agreement (the "O-A Agreement") with Gilbane Building Company (the "O-A") for the Project;

WHEREAS, the Board of Education desires to approve the O-A Agreement and authorize the Board President and Treasurer to sign the O-A Agreement on behalf of the Board of Education;

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NOW, THEREFORE, BE IT RESOLVED, that after careful consideration and evaluation of the information before it:

Section 1. This Board of Education approves of the O-A Agreement in substantially the form that is presently on file with this Board of Education, with such changes, additions (including attachment of Exhibits), deletions, and modifications, however, that are not adverse to the interests of the Board of Education as such executing officers may approve, such execution and delivery, to be conclusive evidence that such changes, additions, deletions and modifications are not adverse to the interests of the Board of Education and evidence of approval and authorization thereof by this Board of Education. The Board President and Treasurer are each hereby authorized to sign the O-A Agreement on behalf of this Board of Education. The approval hereby given is conditioned upon the OSFC's approval of the O-A Agreement. The total compensation under the O-A Agreement shall not exceed \$523,999.00 (\$431,822 co-shared with OSFC and \$92,177 locally funded initiative).

Section 2. This Board of Education hereby finds and determines that all formal actions relative to the adoption of this resolution were taken in an open meeting of this Board of Education; and that all deliberations of this Board of Education and of its committees, if any, which resulted in formal action, were taken in meetings open to the public, in full compliance with applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Section 3. This resolution shall be in full force and effect from and immediately after its adoption.

8. Recommend the Treasurer be given the authority to complete and file the five year forecast for 2015-2019 as required by the State of Ohio.
9. ~~Recommend that Greenville City School's Board of Education approve \_\_\_\_\_ to provide builder's risk insurance for the K through 8 Middle School project from now until September of 2016 at a cost of \_\_\_\_\_.~~  
~~The deductible amount of this policy will be \_\_\_\_\_.~~
10. Recommend approval of a RESOLUTION APPROVING THE SCHEMATIC DESIGN STAGE SUBMISSION FOR THE NEW K-8 OSFC PROJECT

WHEREAS, the Greenville City School District (the "School District"), County of Darke, Ohio is undertaking its Ohio School Facilities Commission Classroom Project (and locally funded initiatives), which includes a new K-8 elementary/middle school and locally funded initiatives (collectively, the "Project");

WHEREAS, the School District Board of Education (the "Board of Education") entered into a Project Agreement (the "Project Agreement") with the Ohio Facilities Construction Commission/Ohio School Facilities Commission (the "Commission") for the Project;

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WHEREAS, the Board of Education, with the approval of the Commission, has contracted with a qualified professional design firm, Garmann/Miller & Associates, Inc. (the "Architect"), under Sections 153.65 to 153.71, ORC, to prepare plans, specifications and estimates of cost, and such data as the Board of Education and Commission deem necessary for the Project in compliance with the Project Agreement, and Section 3318.091, ORC;

WHEREAS, the Commission has provided a budget for the Project and said budget has been reviewed by Architect and total budget was included in the Project Agreement;

WHEREAS, the Architect has compiled, dated and signed a program of requirements for the Project which determined the scope of the Project, and the Board of Education approved the design phase related to the program of requirements; and

WHEREAS, the Architect has submitted the provisional schematic design documents to the School District, Shook Touchstone IX, LLC (the "CMR"), who is the construction manager at risk by qualifications-based selection, and Gilbane Building Company (the "Owner-Agent"), the owner-agent for the Project, and the Commission, and each reviewed an estimate of the construction cost referred to as the "Schematic Design Phase Estimate", and the parties have reviewed and commented on the provisional schematic design documents;

WHEREAS, the School District now desires to approve the schematic design stage submission, which includes the Schematic Design Phase Estimate.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Education, that after careful consideration and evaluation of the information before it that:

Section 1. Based upon the recommendations of the Architect, CMR, and Owner Agent, this Board of Education approves the schematic design stage submission for the Project in the form on file with this Board of Education, subject to the Commission's final review, comment and consent. Failure of the Commission to grant its consent shall cause the Board of Education's approval of said schematic design stage submission for the Project to become null and void. The Board of Education authorizes the School District officials it has heretofore designated as Authorized Representatives to take such further actions as are necessary in connection with the foregoing approval, including signature for and on behalf of the School District of a design review acceptance form related to the schematic design stage submission and any forms and instruments related to LFIs. The hard cost estimate at the schematic design phase submission is \$42,206,802 (includes revisions, alternates and value engineering items), which is a \$4,943 below the hard cost budget of \$42,211,745.

Section 2. This Board of Education hereby finds and determines that all formal actions relative to the adoption of this resolution were taken in an open meeting of this Board of Education, and that all deliberations of this Board of Education and of its committees, if any, which resulted in formal action, were

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taken in meetings open to the public, in full compliance with applicable legal requirements, including Section 121.22, ORC.

Section 3. This resolution shall be in full force and effect from and immediately after its adoption and shall supercede any action taken prior to the date hereof that is duplicative or inconsistent with the terms of this resolution.

ERNST	GETTINGER	MADDEN	MATIX	SOMMER
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XII. SUPERINTENDENT’S BUSINESS

A. BOARD POLICY

1. 1<sup>st</sup> Reading:

- EEACC-R Student Conduct on School Buses
- EEACC-E School Bus Conduct Report
- JFCC-R Student Conduct on School Buses
- JFCC-E Student Bus Conduct Report

2<sup>nd</sup> Reading:

- IGBL Parental Involvement in Education
- AFC-1 (Also GCN-1), Evaluation of Professional Staff
- EB Safety Program
- EBC Emergency Management and Safety Plans
- EBC-R Emergency Management and Safety Plans
- GCN-1 (Also AFC-1) Evaluation of Professional Staff
- IGAD Career-Technical Education
- IGD Cocurricular and Extracurricular Activities
- IGDJ Interscholastic Athletics
- IGDK Interscholastic Extracurricular Eligibility
- IIA Instructional Materials
- IIAA Textbook Selection and Adoption
- IKF Graduation Requirements
- ~~IKF-R Graduation Requirements (Opt Out)~~
- ~~IKF-E Graduation Requirements (Opt Out Informed Consent Agreement)~~
- JEFB Released Time for Religious Instruction
- JHCD Administering Medicines to Students
- JHCD-R-1 Administering Medicines to Students (General Regulation)

2. APPROVAL

- EFF Food Sale Standards (waived 2<sup>nd</sup> reading)

B. REQUESTS

1. DONATIONS

a. Recommend the acceptance of the following donations with appreciation:

- (1). \$426.39 from the *Pepsi Bottling Group* for the benefit of Greenville Senior High School.

(2). The following donations from *Target's Take Charge of Education* program to benefit the school listed:

- \$64.02 Woodland Primary School
- \$34.34 Greenville Junior High School
- \$120.40 Greenville Senior High School

- (3). \$79.75 from *Kroger* for the benefit of Woodland Primary School.
- (4). \$283.00 from *Lifetouch* for the benefit of Woodland Primary School.
- (5). \$172.00 from *Logan Studios* for yearbook sales for the benefit of East Intermediate School.
- (6). \$50.00 from RHM, LLC for the benefit of Greenville Senior High School's Auto Technology 11 and 12 classes.
- (7). \$500.00 from *Brown Family Foundation* for the benefit of Greenville Senior High School's Auto Technology program to be used towards their 2014-2015 project.
- (8). \$50.00 from *Scoreboards* for the benefit of Greenville Senior High School's Student Council.
- (9). \$50.00 from *Rocketship Sports, Inc.* for the benefit of Greenville Senior High School's Key Club program.
- (10). \$100.00 from *Deborah Hathaway* for the benefit of Greenville Junior High School's ACE program.
- (11). \$5.00 from *Cheryl Karn* for the benefit of Greenville Junior High School's ACE program.
- (12). \$25.00 from *Jon and Carmen Snyder* for the benefit of the Adam Marchal Memorial Fund.
- (13). \$2,250.00 from *Darke County Foundation* for the benefit of Greenville Junior High School's Muse Machine program.
- (14). School Supplies (value of \$150.00) from *Mike and Kim Bowers in behalf of First United Church of Christ Awanas Program* for the benefit of Woodland Primary Students.
- (15). 1993 Oldsmobile 2 door sedan (value of \$700.00) from *Phyllis Mong* for the benefit of Greenville Senior High School's Auto Technology program.
- (16). Recommend approval to amend resolution #14-135, approved on June 12, 2014, to increase the value of the vehicle donated by Eileen Litchfield from \$1,000.00 to \$3,800.00.

ERNST	GETTINGER	MADDEN	MATIX	SOMMER
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2. GRANT PARTICIPATION APPROVAL

- a. Recommend approval to participate in the “Believe in Ohio Entrepreneurship” Grant program hosted by the Ohio Board of Regents and The Ohio Academy of Science to help develop young entrepreneurs in science, technology, engineering and mathematics, pending approval of the corresponding Memorandum of Understanding (MOU) with the Greenville Education Association.

3. CONTRACT / PURCHASE / RESOLUTION APPROVAL

- a. Recommend approval of a contract with YMCA for use of swimming facilities by students in special education at the rate of \$40.00 per visit.
- b. Recommend approval to purchase four smartboards from *Tierney Brothers* for Woodland Primary School at a cost of \$3,553.48 each to be paid with PSSF funds based on competitive pricing from SOEPC Consortium.
- c. Recommend the Superintendent and Treasurer be authorized for the 2014-2015 school year to enter into tuition contracts with other school districts to provide for the education of students who either are residents of Greenville City Schools but are being educated in another district, or are being educated in Greenville City Schools but are legal residents of another district. The Board President shall also sign such contracts.
- d. Recommend approval of up to \$20,000.00 in SPDG Grant money through the Montgomery County Educational Service Center to be used for school improvement initiatives (examples include curriculum alignment, assessment development, professional development, stipends).
- e. Recommend approval of a Memorandum of Understanding between the Greenville Board of Education and the Greenville Education Association for staff members to participate in the “Believe in Ohio Entrepreneurship Grant”.
- f. Recommend the approval to purchase 112 NUC computers from *GPS Computers* at a cost of \$391.00 each (37 to Career Technology, 25 to High School Computer Lab, 50-High School Media Center) to be paid with Title I Grant Funds, Permanent Improvement Funds and Weighted Funding.

4. CURRICULUM

- a. Recommend the approval to dispose of the textbooks from Greenville Senior High School listed under separate cover.
- b. Recommend approval of an out-of-state field trip for South Middle School 6<sup>th</sup> Grade students and chaperones during May 21-22, 2015 to Chicago, Illinois. The trip is being booked through Classic Student Tours at a cost of \$325.00 per person/student. The trip will be under the supervision of Principal, Rhonda Schaar and selected staff members from South Middle School.

ERNST	GETTINGER	MADDEN	MATIX	SOMMER
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- c. Recommend the approval of *Laura Bemus* as the designated Greenville City School's Homeless Liaison for the 2014-2015 school year.
- d. Recommend approval of *Ben Whirledge and Cindy Scott* be approved as chaperones for the Jazz Scene and Wavaire trip to Florida

B. PERSONNEL

1. RESIGNATION

- a. Recommend the resignation of *Kristalyn Bush*, Co-Varsity Football and Assistant Basketball Cheer Advisor, for the 2014-2015 school year, effective October 9, 2014.

2. EMPLOYMENT

- a. Recommend employment of the following individual as indicated, pending completion of all necessary requirements, including certification/licensure and successful completion of criminal background checks effective with the 2014-2015 school year:

<i>Heather Null</i>	Food Service Greenville Junior High School 1-Year Limited Contract Step 2, effective 10/20/2014
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- b. Recommend the following individuals be conditionally employed as substitute staff, pending completion of all necessary requirements, including certification/licensure and successful completion of criminal background checks effective with the 2014-2015 school year:

<u>Certified</u>	
<i>Craig Baker</i>	General Education
<i>Carrie Steifel</i>	General Education

<u>Classified</u>	
<i>Carol Brewer</i>	Para Professional
<i>Jackie Ogles</i>	Food Service

- c. Recommend approval of *Jenny King* as a Virtual Academy Substitute Instructor for the 2014-2015 school year at the Greenville Virtual Academy for at the rate of \$25.47 per hour as determined by administrator, to be paid out of Title I funds.
- d. Recommend the rate of pay for *Chelsea Dowd*, substitute teacher at Greenville Senior High School, be increased to 1.4 times the regular substitute teacher rate effective September 23, 2014, since she has completed 20 consecutive days of substitute teaching in the same position.

ERNST	GETTINGER	MADDEN	MATIX	SOMMER
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- e. Recommend the rate of pay for *Chad Curtis*, substitute teacher at South Middle and Greenville Junior High School, be increased to 1.4 times the regular substitute teacher rate effective September 24, 2014, since he has completed 20 consecutive days of substitute teaching in the same position.
- f. Recommend the rate of pay for *Kara Strawn*, substitute teacher at Greenville Senior High School, be increased to 1.4 times the regular substitute teacher rate effective September 24, 2014, since she has completed 20 consecutive days of substitute teaching in the same position.
- g. Recommend approval to hire *Alexis Minnich* as a paraprofessional to work in the Greenville Learning Center at Greenville Senior High School for a maximum of 16.5 hours per week for the 2014-2015 school year. Position is effective September 22, 2014, to be paid on an hourly basis at Step 0, and automatically expires at the end of the school year.
- h. Recommend approval to hire *Michelle Mead* as a paraprofessional to work in the Greenville Learning Center at Greenville Senior High School for a maximum of 16.5 hours per week for the 2014-2015 school year. Position is effective September 22, 2014, to be paid on an hourly basis at Step 0, and automatically expires at the end of the school year.
- i. Recommend approval of the following individuals as Support Para Professionals at the designated school for a maximum of hours listed at the rate of \$25.00 per hour for the 2014-2015 school year at the discretion of the Superintendent or designee, and pending completion of all necessary requirements, including certification/licensure, and successful completion of criminal background check, to be paid with Title I funds:

Name	School	Dates	# Hours	Total Hours
<i>Susana Castano-Miller</i>	East Intermediate	10/6/2014 – 5/1/2015	3 per day	393

3. SUPPLEMENTAL CONTACT APPROVAL

- a. Recommend approval of the following individuals to conduct Saturday/Evening School during the 2014-2015 school year at the rate of \$65.20/day for grades 5-12 and \$39.13/day for grades K-4 as stipulated in the Master Agreement dated June 30, 2015:  
  
Senior High School: *Jan Collins*
- b. Recommend approval to amend the supplemental contract approved for Carol Paul as co-varsity football cheer advisor to Step 7, Year 12, for a salary of \$1,037.00.

4. TUITION REIMBURSEMENT

- a. Recommend approval of tuition reimbursement for the following individual as provided in the Master Agreement with the Greenville Education Association:

ERNST	GETTINGER	MADDEN	MATIX	SOMMER
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Lyndsay House (\$200.00)

5. SALARY INCREASE

- a. Recommend the following newly hired individuals be approved for a correction in salary classification having met terms as stated in the Master Agreement dated June 30, 2015, for education and years of experience. Change in salary will be reflected in the 2014-2015 contracts to be issued:

Employee	Present Scale	Present Step	New Step	Yrs/Experience
Ruth Schick	Bachelor's+30	1	2	3

6. PROFESSIONAL DEVELOPMENT

- a. Recommend approval of the following professional meeting attendance with reimbursement of expenses as requested:

*Tiffany Fine*  
*Kathryn Copas*  
 November 6-7, 2014  
 Columbus, Ohio  
 All Ohio Counselors Conference  
 Request: mileage, meals, lodging, registration (\$150 ea)  
 Total Requests: \$503.30, 200.00

*Heather Crews*  
*Tammie Riffle*  
 November 12-14, 2014  
 Columbus, Ohio  
 Literacy Collaborative  
 Request: mileage, parking, meals, lodging, registration (\$1,480.00 ea)  
 Total Requests: \$1,893.00, \$1,740.00  
*Paid with Title I Grant Funds*

*Heather Crews*  
*Tammie Riffle*  
*Amy Shilt*  
 December 5, 2014  
 Columbus, Ohio  
 Lucy Calkins Units of Study  
 Requests: Mileage, parking, meals, registration(\$229)  
 Total Requests: \$239.00, \$239.00, \$393.95  
*Paid with Title I Grant Funds*

*JR Price*  
*Brian McKibben*  
 February 4-7, 2015  
 Cleveland, Ohio  
 OMEA Conference  
 Requests: mileage, parking, meals, lodging, Registration  
 Total Requests: \$480.00, \$664.00

*Heather Crews*  
 March 11-13, 2014  
 Columbus, Ohio  
 Literacy Collaborative  
 Requests: mileage, parking, meals, lodging

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Total Requests: \$598.72  
Paid with Title I Funds

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XIII. DISCUSSION

A. BOE Communications

1. Brad Gettinger
2. Fred Matix
3. James Sommer
4. James Sommer
5. David Madden

Career Technology - Stakeholders  
Darke County Center for the Arts  
Legislative  
Greenville Schools Foundation  
Business Advisory Council

B. Topics

XIV. EXECUTIVE SESSION, *if necessary.*

XV. ADJOURNMENT