

The Greenville City School District

Monthly Report & Agenda

July 8, 2014

VISION

All students and adults will be actively engaged in challenging and interesting schoolwork that prepares them to make positive contributions to our community and to our world.

MISSION

Our mission is to create a quality learning environment that enables the school community to invent highly engaging work for students every day. As we strive to establish and maintain a high performing, always improving school system that looks to the future, the student and adult knowledge workers will be the focus of the system. Families, businesses, community organizations, and schools will be partners in learning.

BOARD OF EDUCATION MISSION STATEMENT

The Greenville Board of Education will develop and implement policies which will encourage excellent educational opportunities, high standards of performance for students and employees of the district, and strengthen community relations.

PUBLIC PARTICIPATION AT BOARD MEETINGS

All meetings of the Greenville City Board of Education, as well as Board-appointed committee meetings, will be open to the public.

Any citizen who wishes to have a matter placed on the Board of Education meeting agenda may submit a request in writing to the Superintendent of Schools, President of the Board or Treasurer prior to the opening of the meeting or verbally during the public participation time listed in the meeting agenda. All requests shall state the identity of the individual and the nature of the matter to be presented.

In order for the Board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, the Board may establish a maximum time period for public participation. No person may speak twice until all who desire to speak have had the opportunity to do so.

The following procedure will be the normal time allotted for public participation:

1. a maximum of three minutes per individual
2. a maximum of 30 minutes total duration

Note: The Board President may alter the above procedure upon evaluation of the circumstances.

July 8, 2014

6:45 p.m. Records Commission Meeting

7:00 p.m. Regular Meeting

St. Clair Memorial Hall
Anna Bier Civic Room

Board of Education

James Sommer, President
Fred Matix, Vice President
David Ernst
Brad Gettinger
David Madden

Douglas W. Fries, Superintendent
Carla Surber, Treasurer

Greenville City Schools

Telephone 937-548-3185 Facsimile 937-548-6943
215 W. Fourth Street, Greenville, Ohio 45331

Board of Education
Greenville City Schools
St. Clair Memorial Hall – Anna Bier Civic Room
Greenville, Ohio 45331
July 8, 2014

6:45 p.m. Records Commission Meeting
7:00 p.m. Business Meeting

Visitors are always welcome at our board meetings. If you wish to address the Board, the topic may be indicated on the paper provided. Oral presentations are limited to three minutes each. Total time for public participation is limited to thirty minutes. Photographic and electronic audio and video broadcasting and recording devices may be used at regular and special Board of Education meetings legally open to the public according to the guidelines outlined in Board Policy BDDJ.

AGENDA

I. CERTIFICATION

It is certified that this meeting has been published in accordance with O.R.C. Section 121.22.

II. CALL TO ORDER

III. ROLL CALL

IV. PLEDGE OF ALLEGIANCE

V. ADOPTION OF AGENDA

VI. APPROVAL OF MINUTES

- A. Thursday, June 12, 2014 – Regular Meeting
- B. Wednesday, June 18, 2014 – Special Meeting

VII. SUPERINTENDENT’S REPORT

A. DISTRICT HIGHLIGHT

1. Congratulations to the *Greenville Senior High School’s Auto Technology team of Joey Wappelhorst, Rachael Mann and Kelsey McClure, instructors Mr. Travis Nicholas and Mr. Jim Anderson* for placing 5th at National Competition out of 28 teams in the Engineering and Industrial Technology Category.

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B. COMMENDATIONS

1. Commendations are extended to *Mr. David Ernst and the Greenville Athletic Boosters and officers* for conducting a successful golf scramble for the benefit of the Athletic Booster organization.

VIII. TREASURER'S REPORT

IX. PUBLIC PARTICIPATION

X. TREASURER'S BUSINESS

A. REQUESTS

1. Recommend the Schedule of Bills for the month of June 2014, be approved as presented to the Board of Education for its prior review. *(under separate cover)*
2. Recommend the Board of Education recognize all the following bills for payment under the then and now certification stating that funds were available and appropriated at the time the bills were obligated by employees of the district. *(listed under separate cover)*
3. Recommend the Treasurer be instructed to file with the Darke County Auditor, a temporary appropriation by fund on July 1, 2014, to begin fiscal year appropriations in the amount of 25% of the prior year appropriations for the general fund and the remaining balances in all of the grants, fund, etc., and the Board of Education of Greenville City School District provide for the current expenses and other expenditures of said Board during the fiscal year ending June 30, 2015 the following sums be and the same as presented under separate cover are hereby set aside and appropriated for the several purposes for which expenditures are to be made and during said fiscal year.
4. Recommend authorization of transfers and advances necessary for the purpose of closing the books of record for the 2013-2014 school year as follows:

Advances

\$6,250.00 advanced from the General Fund 001

\$6,250.00 advanced into Fund 461 Cost Center 9964

\$13,000.00 advanced from the General Fund 001

\$13,000.00 advanced into Fund 200 Cost Center 9681

\$1,309.41 advanced out of the General Fund 001

\$1,309.41 advanced into Fund 524 Cost Center 9314

\$165,854.96 advanced out of the General Fund 001

\$165,854.96 advanced into Fund 516 Cost Center 9314

\$174,623.19 advanced out of the General Fund 001

\$174,623.19 advanced into Fund 572 Cost Center 9314

\$6,587.58 advanced out of the General Fund 001
\$6,587.58 advanced into Fund 516 Cost Center 9314

\$5,050.76 advanced out of the General Fund 001
\$5,050.76 advanced into Fund 551 Cost Center 9314

\$10,986.79 advanced out of the General Fund 001
\$10,986.79 advanced into Fund 536 Cost Center 9314

Transfers

\$7,950.86 transferred out of Fund 300 Cost Center 9512
\$7,950.86 transferred into Fund 300 Cost Center 9511

\$6,956.47 transferred out of Fund 300 Cost Center 9516
\$6,956.47 transferred into Fund 300 Cost Center 9534

\$6,157.09 transferred out of Fund 300 Cost Center 9516
\$6,157.09 transferred into Fund 300 Cost Center 9558

\$350.10 transferred out of Fund 300 Cost Center 9516
\$350.10 transferred into Fund 300 Cost Center 9535

\$1,394.88 transferred out of Fund 300 Cost Center 9559
\$1,394.88 transferred out of Fund 300 Cost Center 9546

\$1,309.72 transferred out of Fund 300 Cost Center 9513
\$1,309.72 transferred into Fund 300 Cost Center 9526

\$3,019.52 transferred out of Fund 300 Cost Center 9528
\$3,019.52 transferred out of Fund 300 Cost Center 9553

\$2,430.03 transferred out of Fund 300 Cost Center 9523
\$2,430.03 transferred out of Fund 300 Cost Center 9524

\$821.00 transferred out of Fund 300 Cost Center 9527
\$821.00 transferred out of Fund 300 Cost Center 9544

\$1,209.82 transferred out of Fund 300 Cost Center 9532
\$1,209.82 transferred into Fund 300 Cost Center 9522

\$153.62 transferred out of Fund 300 Cost Center 9527
\$153.62 transferred into Fund 022 Cost Center 9511

\$103.11 transferred out of Fund 300 Cost Center 9523
\$103.11 transferred into Fund 022 Cost Center 9534

\$5,425.39 transferred out of Fund 300 Cost Center 9516
\$5,425.39 transferred into Fund 300 Cost Center 9529

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\$1,973.73 transferred out of Fund 300 Cost Center 9516
\$1,973.73 transferred into Fund 300 Cost Center 9522

\$1,520.00 transferred out of Fund 300 Cost Center 9516
\$1,520.00 transferred into Fund 300 Cost Center 9558

\$20,000.00 advanced out of General Fund 001
\$20,000.00 advanced into Fund 432 Cost Center 9314

5. Recommend approval of a petty cash fund for the 2014-2015 8th grade Washington, D.C. trip, May 12-16, 2015 for the final meal in the amount of \$10.00 per student and chaperone.
6. Recommend approval of a petty cash fund at Greenville Junior High School for the multiple disabilities class to accommodate their demonstration of daily living skills for budgeting and preparing meals in the amount of \$200.00 for the 2014-2015 school year.
7. Recommend approval of a petty cash fund for the 2014-2015 8th Grade Washington, D.C. trip, May 12-16, 2015 for an emergency fund during the trip, to be used only in the event of an emergency in the amount of \$150.00.
8. Recommend the approval of a contract with Dave Yost, Auditor of State in the amount of \$15,500.00 annually for accounting services in conjunction with Local Government Service and preparation of financial statements for 2013-2014 and 2014-2015 school years.
9. Recommend approval of the Treasurer's Bond for the new year in the amount of \$100,000.00 in compliance with the Ohio Revised Code for the remainder of the contract term through July 31, 2015. The cost of said bond will be \$642.00.

XI. SUPERINTENDENT'S BUSINESS

A. BOARD POLICY

1. Approval
 - EDE Computer/On-Line Services
 - JFCG Tobacco Use by Students

B. REQUESTS

1. DONATIONS

a. Recommend the acceptance of the following donations with appreciation:

(1). \$200.00 from *Mr. & Mrs. Gary Arnett* for the benefit of the Greenville Athletic Department.

(2). \$100.00 from *The Class of 2014* for the benefit of Greenville Senior High School's Vocal Music program.

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(3). \$800.00 from *The Darke County Endowment for the Arts, Inc.* for the benefit of Greenville Junior High School’s Muse Machine program.

(4). \$30.10 from *Darke County Historical Society* for the benefit of St. Mary’s School for reimbursement for the 4th grade field trip.

2. CONTRACT / PURCHASE / RESOLUTION APPROVAL

- a. Recommend approval to purchase of 92 computers from *GPS Computers* at cost \$391.00 per computer as a result of the public bid:

48 Computer for Career Tech - Paid with Weighted Funding
 25 Computers for South School Computer lab - Paid with donation from GTI
 9 Computers to upgrade MEALS PLUS works stations - Paid with Cafeteria funds
 10 Computers for the district - Paid with Permanent Improvement funds

- b. Recommend approval of 2014-2015 preschool excessive costs to the *Darke County Educational Service Center*. (2013-2014 balance was \$462,231.52 approved on June 25, 2013, resolution #013-189.)
- c. Recommend approval of a 2-year contract (2014-2015 and 2015-2016 school years) with *The City of Greenville* to provide general police protection and associated services at Greenville Senior High School during the hours of 7:15 am – 3:00 pm on regularly scheduled school days not to exceed 7.75 hours in a work day at the rate of \$32,000.00 yearly.
- d. Recommend approval of a contract with *Leslie Coatings, Inc.* for the purpose to recoat and stripe the Harmon Field Track at a cost of \$23,995.00 to paid with permanent improvement and the 007 track funds.
- e. Recommend approval of a contract with *Bunch Roofing* to repair the office building roof at Harmon Field at a cost of \$5,877.72 to paid with permanent improvement funds.
- f. Recommend approval of a contract with *SEAL SMART* for \$7,267.50 to seal one quarter of the Harmon field stadium to prevent water intrusion.

3. CURRICULUM

- a. Recommend approval of the following individuals as a Board approved volunteers for the 2014-2015 school year:

<i>Debbie Transue</i>	Instrumental Music – HS
<i>Melissa Smith</i>	Instrumental Music – HS
<i>Mike Snyder</i>	Key Club - HS

- b. Recommend the approval of Greenville Junior High School Eighth grade class trip to Washington, D.C. scheduled May 12-16, 2015 at the estimated cost of \$495.00 per student.

- c. Recommend approval for *P.S. McClain* to develop curriculum maps aligned to Ohio's new learning standards, including materials, supplies and completed maps in ELA and Math for grades 7-8, \$4,000.00 to be paid with School Improvement Grant.
- d. Recommend approval to conduct curriculum mapping sessions with district teachers. Teachers will be paid stipends as stipulated in the Master Agreement dated June 2015 in the amount of \$17.62 per hour. To be paid from Title I Grant funds (grades K-6) not to exceed \$5,600.00 and School Improvement Grant funds (grades 7-8) not to exceed \$1,680.00.

C. PERSONNEL

1. RESIGNATION

- a. Recommend the resignation of *Brandy Anderson*, 6th Grade Teacher, at South Middle School be accepted effective June 23, 2014.
- b. Recommend the resignation of *Megan Duffin*, Intervention Specialist, at Greenville Junior High School be accepted effective at the end of the 2013-2014 teacher contract.
- c. Recommend the resignation of *Emily Bohman*, language arts teacher, Greenville Junior High School and freshman volleyball coach effective at the end of the 2013-2014 teacher contract.
- d. Recommend the resignation for retirement purposes of *Mary Goehrich*, Para Professional at Greenville Junior High School be accepted effective September 30, 2014. Thank you Mary, for your years of service to the District.

2. EMPLOYMENT

- a. Recommend employment of the following individuals as indicated, pending completion of all necessary requirements, including certification/licensure and successful completion of criminal background checks effective with the 2014-2015 school year:

Teresa Schaaf Intervention Specialist
Woodland Primary School
1-year limited contract
Column V, Step 0

Jeffrey Cassell Principal
Woodland Primary School
2-year Administrative Contract
\$65,000.00 salary, 225 days

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Chad Fitzwater

Language Arts/Social Studies Teacher
South Middle School
1-year limited contract
Column V, Step 0

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- b. Recommend the following individual be conditionally employed as substitute staff, pending completion of all necessary requirements, including certification/licensure and successful completion of criminal background checks effective with the 2014-2015 school year:

Certified

Cynthia Koontz

Elementary K-8

Classified

Julia Garber

Food Service

Marlena Leonard

Para Professional

Molly McMiller

Secretary, Para Professional

Heather Null

Food Service

Marcia Rhoades

Secretary, Para Professional, Food Service

Joel Bruss

Custodian

- c. Recommend to amend the administrative contract for *Jon McGreevey* as Director of Business Operations and Career Technology to a salary of \$95,009.00 with 260 contract days beginning with the 2014-2015 administrative school year. (Previously approved on March 19, 2013, resolution #013-091.)
- d. Recommend approval for *Marilyn Lutz* to provide gifted education support for the 2014-2015 school year at a rate of \$37.19 per hour not to exceed 801 hours total for the school year.
- e. Recommend approval for *Jenny Bruns* for an additional 18 hours for additional training on the transportation software during the summer of 2014.
- f. Recommend approval to amend *Kim Nader's* contract from part time to full time beginning with the 2014-2015 school year. Kim was approved as a bus driver on August 15, 2013, resolution #013-233.
- g. Recommend approval to amend resolution # 014-053, approved on March 13, 2014 for *Angie Imel* to be compensated at a rate of \$22.53 per hour for test administration to home instruction students.
- h. Recommend to amend the administrative contact for *Andrea Townsend* as Director of Administrative & Pupil Personnel Services to a salary of \$78,000.00 with 260 contract days beginning with the 2014-2015 administrative school year. (Previously approved on May 8, 2014, resolution #014-112.)

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- i. Recommend an extension of current contract for the following individual to be hired in the position listed for the Workforce Development Program pending completion of all necessary requirements, including certification/licensure and successful background checks from January 2, 2014 through December 31, 2014 (Employment is contingent upon sufficient enrollment as determined by the Director of Career Technology) (This is a 6 month extension of the contract.):

Name Position Hourly Rate
Lorie Simpson Taking Charge of Your Life Instructor \$50.00

3. SUPPLEMENTAL CONTACT APPROVAL

- a. Recommend approval of supplemental contracts for the following individuals in the positions stated for the 2014-2015 school year, based on the supplemental salary schedule for the 2014-2015 school year and pending successful completion of criminal background checks. Further recommend authority be granted to the Superintendent and Treasurer to correct salary amounts found to be incorrect. Amounts shall correspond to the amounts stipulated in the Master Agreement.

Name	Position/Location	Class	Step	Year	Salary
<i>Justine Thieman</i>	Sophomore Class Advisor	1	1	1	\$837
<i>Mollie Mendoza</i>	Junior Class Advisor	3	4	6	\$1,961
<i>Josh Bledsoe</i>	Senior Class Advisor	2	3	5	\$1,474
<i>Pete Ziehler</i>	Varsity G Advisor	1	4	7	\$1,161
<i>Melanie Huffman</i>	Art Club Advisor	1	1	1	\$837
<i>Margie Heitkamp</i>	Environmental Club Advisor	2	1	1	\$1,174
<i>Thomas Nader</i>	Theatre Advisor	5	1	1	\$2,178
<i>Amy Davis</i>	Social Studies Department Chair	3	2	2	\$1,658

Volunteer: Cheryl Collins Theatre Club

4. TUITION REIMBURSEMENT

- a. Recommend approval of tuition reimbursement for the following individual(s) as provided in the Master Agreement with the Greenville Education Association:

Tracy Barhorst (\$200.00)
Lee Gehret (\$400.00)
Lori Keller (\$200.00)
Alex Ruble (\$400.00)
David Sykes (\$200.00)
Vicky Warner (\$200.00)

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5. SALARY INCREASE

Recommend the following individuals be approved for a change in salary classification having met terms as stated in the Master Agreement dated June 30, 2015. Change in salary will be reflected in the 2014-2015 contracts to be issued:

Name of Employee	Present Scale	New Scale
Tracy Barhorst	Master's	Master's +15
Rachel Jones	Bachelor's +15	Bachelor's +30
Amanda Rieman	Bachelor's +15	Master's

6. PROFESSIONAL DEVELOPMENT

- a. Recommend approval to amend the professional development leave request for *Travis Nicholas*, approved on May 5, 2014, resolution # 014-089 be increased by \$38.00 to cover additional parking costs at the airport.
- b. Recommend the change in location and dates to a professional leave from Resolution No. 013-346 approved on December 12, 2013 for *Carla G. Surber*, for the 5 Year Forecast Seminar date from March 6 & 7, 2014 to August 21 & 22, 2014, and location from Plain City, Ohio to Benjamin Logan Board Office, Bellefontaine, Ohio. There is no change to the financial request.
- c. Recommend approval of the following professional meeting attendance with reimbursement of expenses as requested:

<i>Heather Crews</i>	September 17-18, 2014
<i>Wendy Black</i>	Dayton, Ohio (MC-ESC)
	Mentor Training
	Requests: mileage, meals, registration \$170.00 each
	Total Requests: \$298.48, \$190.00

XII. DISCUSSION

A. BOE Communications

- | | |
|-------------------|----------------------------------|
| 1. Brad Gettinger | Career Technology - Stakeholders |
| 2. Fred Matix | Darke County Center for the Arts |
| 3. James Sommer | Legislative |
| 4. James Sommer | Greenville Schools Foundation |
| 5. David Madden | Business Advisory Council |

B. Topics

XIII. EXECUTIVE SESSION, *if necessary.*

XIV. GRACE BURDGE MEETING, *immediately following adjournment*

XV. ADJOURNMENT